

**Report Date:** 16 May 2014

**Summary Report for Individual Task  
011-218-1000  
Participate in a Crew Mission Briefing  
Status: Approved**

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**Distribution Restriction:** Approved for public release; distribution is unlimited.

**Destruction Notice:** None

**Foreign Disclosure: FD5** - This product/publication has been reviewed by the product developers in coordination with the Fort Rucker foreign disclosure authority. This product is releasable to students from all requesting foreign countries without restrictions.

**Condition:** Before flight and given DA Form 5484 (Mission Schedule/Brief) and a unit-approved crew briefing checklist (CL).

**Standard:** 1. The air mission commander (AMC) or PC will actively participate in and acknowledge an understanding of DA Form 5484.

2. The PC will conduct or supervise an aircrew mission briefing using a unit-approved crew briefing CL.

3. The crewmembers receiving the aircrew mission brief will acknowledge verbally a complete understanding of the aircrew mission briefing.

**Special Condition:** None

**Safety Risk:** Medium

**MOPP 4:**

Task Statements
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**Cue:** None

**DANGER**

None

**WARNING**

None

**CAUTION**

None

**Remarks:** None

**Notes:** None

## Performance Steps

### 1. Crew actions.

a. An authorized briefing officer will evaluate and brief key areas of the mission to the PC, IAW AR 95-1. The PC will acknowledge a complete understanding of the mission brief and initial DA Form 5484.

b. The PC has overall responsibility for the crew briefing. He may direct the other crewmember to perform all, or part, of the crew briefing.

c. Crewmembers will direct their attention to the crewmember conducting the briefing. They will address any questions to the briefer and acknowledge that they understand the assigned actions, duties and responsibilities. Lessons learned from previous debriefings should be addressed as applicable during the crew briefing.

#### Note:

An inherent element of the crew mission briefing is establishing the time and location for the crew-level after action review (AAR).

### 2. Procedures.

a. Brief the mission using a unit-approved crew mission briefing CL. Figure 4-1, page 4-6, shows a suggested format for a briefing CL.

b. Identify mission and flight requirements that demand effective communication and proper sequencing and timing of crewmember actions.

#### Note:

Units will develop a passenger briefing checklist. The PC will ensure the briefing is conducted. The PC may delegate the briefing to another crewmember.

(1) Mission overview.

(2) Weather. Departure, en route, destination and alternate, if required.

(3) NOTAMs.

(4) Flight route.

(5) Fuel/Refueling requirements.

(6) Required equipment.

(a) Personal.

(b) Survival.

(c) Mission.

(d) Publications.

(7) Crew callouts, duties, and responsibilities—Standard.

(a) Two-Challenge Rule.

(b) Most Conservative Response.

(c) Sterile Cockpit Procedures.

(8) Analysis of the aircraft.

(a) Logbook and preflight deficiencies.

(b) Performance planning.

\_1\_ Takeoff landing data (TOLD).

\_2\_ Mission deviations required based on aircraft performance, weather, or threat.

\_3\_ Single-engine capability.

(c) Mission deviations required based on aircraft analysis.

(9) Risk assessment considerations.

(10) Crewmembers' questions, comments, and acknowledgment of the mission briefing.

(Asterisks indicates a leader performance step.)

**Evaluation Guidance:** Evaluation will be conducted academically.

**Evaluation Preparation:** Training will be conducted academically.

PERFORMANCE MEASURES	GO	NO-GO	N/A
1. The air mission commander (AMC) or PC actively participated in and acknowledged an understanding of DA Form 5484.			
2. Conducted or supervised an aircrew mission briefing using a unit-approved crew briefing CL.			
3. Crewmembers receiving the aircrew mission brief will acknowledge verbally a complete understanding of the aircrew mission briefing.			

**Supporting Reference(s):**

Step Number	Reference ID	Reference Name	Required	Primary
	TM 1-1510-218-10	OPERATORS MANUAL FOR ARMY C-12C, C-12D, C-12T1, AND C-12C2 AIRCRAFT	No	No
	TM 1-1510-218-CL	OPERATORS AND CREWMEMBERS CHECKLIST FOR ARMY C-12C AIRCRAFT (NSN 1510- 01-070-3661);ARMY C-12D AIRCRAFT (1510-01-087-9129);ARMY C-12T AIRCRAFT (1510-01-470-0220)	No	No

**Environment:** Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT.

**Safety:** In a training environment, leaders must perform a risk assessment in accordance with FM 5-19, Risk Management. Leaders will complete a DA Form 7566 COMPOSITE RISK MANAGEMENT WORKSHEET during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel

are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection, FM 3-11.5, Multiservice Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Decontamination.

**Prerequisite Individual Tasks :** None

**Supporting Individual Tasks :** None

**Supported Individual Tasks :** None

**Supported Collective Tasks :** None